

Job description for Vocational Instructor

Role	Vocational Instructor
Team	Operations
Reports to	Project Manager
Location	Athens, Greece
Employment type	Full-time
Length of employment	Until 31.12.2017 with possibility of extension depending on funding

1. Main purpose of the job

- a. To coordinate and deliver vocational and innovation training program for refugee youth

2. Duties and responsibilities:

- a. To support the development of teaching curricula
- b. To deliver vocational and innovation training according to curricula content
- c. To organize trainings internally and in coordination with external partners
- d. To ensure that teaching resources are current and complementary for workshop equipment
- e. To contribute to the revision and development of teaching resources
- f. To identify models of best practice, innovation and technology for the workshops
- g. To ensure that health and safety standards are implemented and upheld
- h. To motivate and engage youth to participate in the program
- i. To monitor and report on workshop activities
- j. To carry out necessary teaching tasks and support special projects as requested

3. Qualifications

- a. Strong all-round technical knowledge
- b. Degree or diploma as engineer, electrician, carpenter or similar
- c. Teaching experience
- d. Experience in working with youth
- e. Fluency in English and Greek

4. Personal qualities

- a. Self-starter/able to use own initiative.
- b. Team player
- c. Looking for the best in people and is good at empowering others
- d. High level of flexibility
- e. Looking for solutions and has the ability to keep calm in stressful situations
- f. Relates warmly to people
- g. Awareness of own limitations and when to seek help
- h. Proactive and enthusiastic

Closing date: 10 October 2017

Send your CV and letter of motivation to: jobs@faros.org.gr and biswas@faros.org.gr with the title "Vocational Instructor" in the subject line